



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, June 26, 2024 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. TREASURER:** Presentation of Retirement Plaque and recognition of retirement for Larry Halliday, Delinquent Tax Specialist I.
- 6. BOARD AND COMMITTEE APPOINTMENTS**
 - A. COMMISSION:** Discussion and possible appointment of Manny Encinias to the Estancia Basin Water Planning Committee as the Torrance County Agricultural Representative.
- 7. PUBLIC COMMENT and COMMUNICATIONS (Comments limited to two minutes.)**
- 8. APPROVAL OF MINUTES**
 - A. COMMISSION:** Request approval of minutes of the June 12, 2024, Regular Meeting of the Board of County Commissioners.
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE & PURCHASING:** Request approval of payables.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**11. ADOPTION OF RESOLUTION****12. APPROVALS**

- A. FINANCE:** Request approval to pay Ambitions Technology Group invoices from 2022 that were covered under contract, totaling \$37,672.16.
- B. FINANCE:** Request approval to pay 6/10/2023 invoice to Ronald Sturchio for \$100 for a call out for blood draw service requested by Torrance County Sheriff's Office; no Purchase Order was in place prior to call out.
- C. SHERIFF/FINANCE:** Request approval to pay 11/09/2023 invoice to Ronald Sturchio for \$100.00 for a blood draw service performed as requested by Torrance County Sheriff's Office; no Purchase Order was in place prior to blood draw service.
- D. SHERIFF/FINANCE:** Request approval to pay T-Mobile invoice # 9889381901 dated 2/8/2024 for \$25.00; no Purchase Order was in place prior to the service being provided.
- E. DWI/FINANCE:** Request approval to pay to New Mexico Counties for Summer Conference on-site registration for DWI Program Coordinator; no Purchase Order was in place prior to conference attendance.
- F. ANIMAL SERVICES:** Request approval of Contract for Professional Services between Torrance County and Western Trails Animal Hospital for the provision of professional services to the Animal Shelter.
- G. ANIMAL SERVICES:** Request approval of Veterinary Services Agreement between Torrance County and Dr. Krystle Hutsel.
- H. DWI:** Request approval of Memorandum of Understanding (MOU) between Torrance County DWI Program and New Mexico Department of Public Safety for law enforcement activities.
- I. GRANTS:** Request approval of Professional Services Contract between Torrance County and Presbyterian Medical Services for the County to receive and administer funds from the New Mexico Department of Health for the Rural Primary Health Care Act (RPHCA) to provide primary health care services in underserved areas of New Mexico, specifically at the Mountainair Clinic.
- J. GRANTS:** Request approval of Operating and Use Agreement between Torrance County and Presbyterian Medical Services (PMS) d/b/a PMS Torrance Senior Services for PMS to provide senior services in Mountainair, Moriarty, and Estancia Senior Centers.

K. GRANTS: Request approval of Memorandum of Agreement (MOA) between Torrance County and Valencia Shelter Services (VSS) for domestic violence services in Torrance County.

13. DISCUSSION

A. GRANTS: Discuss projects for the 2026-2030 Infrastructure Capital Improvement Plan (ICIP). **Public Hearing**

B. FINANCE: Update on FY25 Interim Budget.

C. MANAGER'S REPORT

D. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

14. EXECUTIVE SESSION

A. COMMISSION: Discussion regarding the purchase, acquisition, or disposal of real property for Torrance County operations, NMSA 1978, Section 10-15-1(H)(8).

B. COMMISSION: Probation Performance Evaluation, closed pursuant to NMSA 1978, Section 10-15-1(H)(2), Fire Chief.

15. Announcement of the next Board of County Commissioners Meeting: July 10, 2024 at 9:00 AM

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.